

eCourts Criminal Release Notes – April 21, 2017 Automated Trial Court Systems Unit

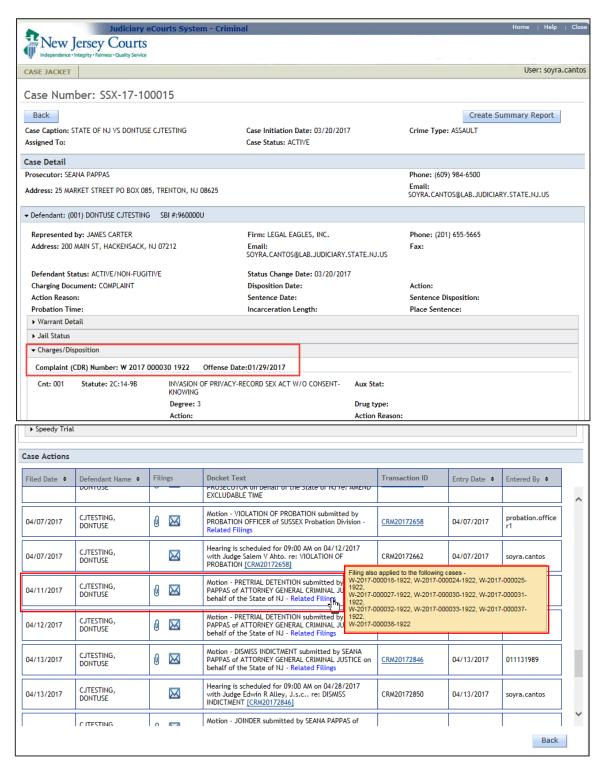
CDR DISPLAY FOR PRETRIAL DETENTION MOTION FILINGS ON MULTIPLE CDRS	.3
Display of Appropriate CDR Number on Pretrial Detention Motion Filings Submitted on Multiple CDRs	.3

## CDR DISPLAY FOR PRETRIAL DETENTION MOTION FILINGS ON MULTIPLE CDRs

Display of Appropriate CDR Number on Pretrial Detention Motion Filings Submitted on Multiple CDRs

A Pretrial Detention motion can be filed on multiple, related CDRs. When it is filed on more than one CDR, the filing notification and system generated Notice of Motion and Certification will display the appropriate CDR number for each respective CDR filing.

The example below shows that a Pretrial Detention motion was filed on multiple CDRs. When the case jacket is searched for one of the cases, the notification, Notice of Motion, and Certification will display that case's respective CDR number.



## **Example - Certification**

QA SSX-17-100015 04/11/2017 2:53:23 PM Pg 1 of 1 Trans ID: CRM20172822

DAVID J WEAVER SUSSEX COUNTY PROSECUTOR 19-21 HIGH STREET

NEWTON, NJ 078600000

STATE OF NEW JERSEY

SUPERIOR COURT OF NEW JERSEY LAW DIVISION: CRIMINAL PART

SUSSEX COUNTY CDR Number: W-2017-000030-1922

CRIMINAL ACTION

DONTUSE CITESTING

Defendant

Plaintiff,

CERTIFICATION IN SUPPORT OF PRETRIAL DETENTION

I, SEANA PAPPAS, being of full age, upon my oath depose and state:

V.

1. The defendant is charged with a crime of first or second degree enumerated under subsection d. of N.J.S. 2C:43-7.2.

I hereby certify that to the best of my knowledge, the foregoing above statements made by me are true. I am aware that if any statements are willfully false, I am subject to punishment.

## Example - Notice of Motion

DAVID J WEAVER
SUSSEX COUNTY PROSECUTOR
19-21 HIGH STREET
NEWTON, NJ 078600000

STATE OF NEW JERSEY

Plaintiff,
V.

Plaintiff,
V.

DONTUSE CJTESTING

Pg 1 of 1 Trans ID: CRM20172822

SUPERIOR COURT OF NEW JERSEY

LAW DIVISION: CRIMINAL PART
SUSSEX COUNTY
CDR Number: W-2017-000030-1922
CRIMINAL ACTION

NOTICE OF MOTION

Defendant

PRETRIAL DETENTION

CRIMINAL DIVISION 43-47 HIGH STREET

NEWTON, NJ 078600000

To: SUSSEX COUNTY COURT

PLEASE TAKE NOTICE that on a date to be determined by the Court, the State shall move for Pretrial Detention on the above matter pursuant to N.J.S.A. 2A:162-19.

DATE: 04/11/2017 /s/ SEANA PAPPAS
ASSISTANT PROSECUTOR

## Example - Filing Notification

SUPERIOR COURT OF NEW JERSEY - eCOURTS

The following was filed by SEANA PAPPAS on 04/11/2017 at 2:53 PM:

Defendant Name: Classing, Dontuse
Case Caption: STATE or NEW JERSEY VS DONTUSE CJTESTING
Case Number: Classing, Dontuse
Case Caption: SSCAT-CREW JERSEY VS DONTUSE CJTESTING
Case Number: Classing, Dontuse
Course Text: Motion PRETINIA DETENTION submitted by SEANA
Dostet Text: PAPPAS ATTORNEY GENERAL CRIMINAL JUSTICE
on behalf of the State of NJ
Transaction ID: CRM20172822

Notice has been electronically mailed to:
Prosecuting Attorney SEANA PAPPAS SOYRA CANTOS@LAB.JUDICIARY.STATE.NJ.US
ANURADHA.MADDULURI@LAB.JUDICIARY.STATE.NJ.US
ANURADHA.MADDULURI@LAB.JUDICIARY.STATE.NJ.US
County Prosecutor SUSSEX COUNTY LEELA.KOLLURI@LAB.JUDICIARY.STATE.NJ.US

Login to eCourts to view the case jacket. You will need a valid user ID(Bar ID) to view the submitted documents.
For questions, please contact the Criminal Division, State of NJ Judiciary, in the county of venue.
This communication is for notification-only address that cannot accept incoming mail. Please do not reply to this message.



eCourts Criminal Release Notes – April 7, 2017 Automated Trial Court Systems Unit

NOTIFICATIONS3	
Pretrial Detention Motion Electronic Notification Updates	

# **NOTIFICATIONS**

## Pretrial Detention Motion Electronic Notification Updates

- 1. All notifications related to Pretrial Detention Motions will now include the complaint (CDR) number. Types of notifications include but are not limited to:
  - Pretrial Detention Motion filings
  - Pretrial Detention Motion schedules
  - Pretrial Detention Motion clerk/deficiency notices
  - Pretrial Detention Motion orders
  - Pretrial Detention Motion results
  - Pretrial Detention Motion correction entries
- 2. When an attorney of record is not assigned to a defendant in PROMIS/Gavel, all related pretrial detention motion notifications will be sent to the general mailbox of the County's Public Defender Office.

SUPERIOR COURT OF	NEW JERSEY - eCOURTS	
The following notice is be	eing sent from eCourts as a result of	Judge signing an order:
Defendant Name: Case Caption:	Citesting, Dontuse STATE OF NEW JERSEY VS DO	NTUSE CJTESTING
Case Number: CDR Number: Docket Text:		er re: MOTION - PRETRIAL DETENTION CRM20172501
Transaction ID:	CRM20172526	
Notice has been electronsecuting Attorney		SOYRA.CANTOS@LAB.JUDICIARY.STATE.NJ.US ANURADHA.MADDULURI@LAB.JUDICIARY.STATE.NJ.US
County Prosecutor	SUSSEX COUNTY	LEELA.KOLLURI@LAB.JUDICIARY.STATE.NJ.US
Public Defender	SUSSEX COUNTY	LEELA.KOLLURI@LAB.JUDICIARY.STATE.NJ.US
County Jail	SUSSEX COUNTY JAIL	LEELA.KOLLURI@LAB.JUDICIARY.STATE.NJ.US
Notice was not electro	nically mailed to:	
Defense Attorney	-	
Login to eCourts to view	the case jacket. You will need a valid	d user ID(Bar ID) to view the submitted documents.
For any additional questi	ons, please contact the Criminal Divi	ision, State of NJ Judiciary, in the county of venue.
This communication is fo	r notification purposes only.	
This email was sent from	a notification-only address that can	not accept incoming mail. Please do not reply to this message.



eCourts Criminal Release Notes – March 31, 2017 Automated Trial Court Systems Unit

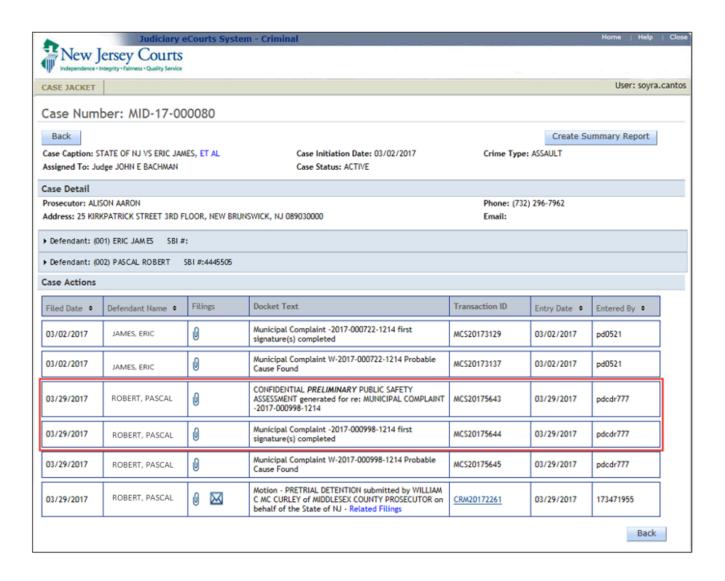
CASE JACKET3	
Criminal Case Jacket Displays All Complaint (CDR) Actions/Events	

## **CASE JACKET**

#### Criminal Case Jacket Displays All Complaint (CDR) Actions/Events

The Criminal case jacket now displays all complaint (CDR) case actions/events. In addition to displaying PSAs and complaint submissions when probable cause is found, the case jacket will also include the following:

- Preliminary PSAs
- Blank Complaints





eCourts Criminal Release Notes – February 24, 2017 Automated Trial Court Systems Unit

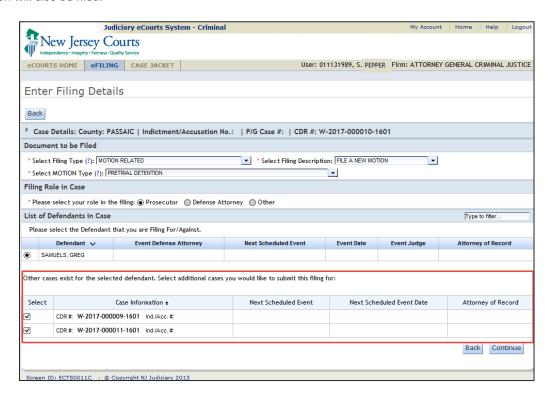
E-FILING3			
Filing a Pretrial Detention Motion on Related Complaint Warrants (CDRs)	3		
CASE JACKET	4		
Case Jacket View for Pretrial Detention Motions Filed on Related Complaint Warrants (CDRs)	4		

## F-FILING

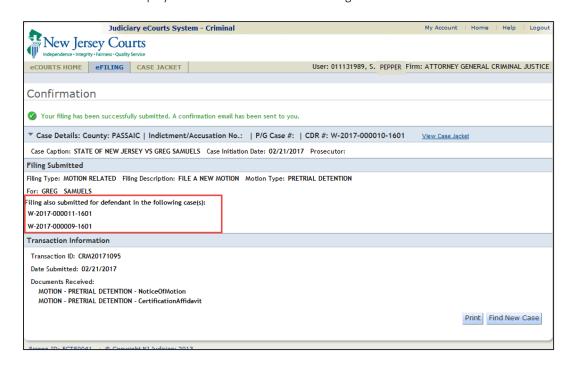
#### Filing a Pretrial Detention Motion on Related Complaint Warrants (CDRs)

Attorneys are able to submit Pretrial Detention motions on related filings for all active complaint warrants (CDR) for one defendant with the same SBI number.

When a CDR is searched and the selection is made to file a pretrial detention motion, the system will display all active/valid CDR numbers for the defendant with the same SBI number. Attorneys have the option to select additional CDRs for which the pretrial detention motion will also be filed.



The confirmation screen will display the additional CDRs that the filing was submitted for.



# Case Jacket

Case Jacket View for Pretrial Detention Motions Filed on Related Complaint Warrants (CDRs)

When a Pretrial Detention motion is filed on multiple CDRs, the case jacket entry will display all of the CDRs that the motion was filed on. The related CDRs can be viewed by hovering over the Related Filing link.

Filed Date \$	Defendant Name 💠	Filings	Docket Text	Transaction ID	Entry Date 💠	
02/21/2017	SAMUELS, GREG	0	Municipal Complaint W-2017-000011-1601 Probable Cause Found	MCS20172619	02/21/2017	
02/21/2017	SAMUELS, GREG	0 🖂	Motion - PRETRIAL DETENTION submitted by SEANA PAPPAS of ATTORNEY GENERAL CRIMINAL JUSTICE on behalf of the State of NJ	CRM20171096	02/21/2017	
02/23/2017	SAMUELS, GREG	0 🖂		o applied to the following 000011-1601, W-2017-00		.000009-1601



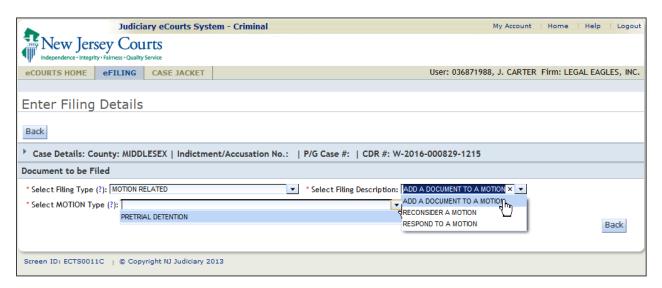
eCourts Criminal Release Notes – January 20, 2017 Automated Trial Court Systems Unit

E-FII	-FILING3				
	Pretrial Detention Motion-related Filings for Defense Attorneys	3			
	Search by Complaint Number (CDR) to File a New Pretrial Detention Motion				
	Pretrial Detention Notice of Motion and Certification/Affidavit	5			
	Pretrial Detention Motion Notifications	7			

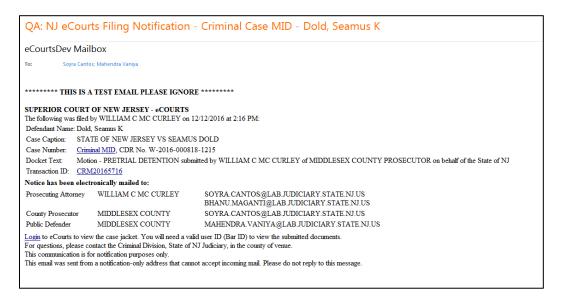
## E-FILING

#### Pretrial Detention Motion-related Filings for Defense Attorneys

Defense attorneys are now able to submit Pretrial Detention-related filings on any active complaint warrant (CDR). The Filing Descriptions available to defense attorneys for such filings are Add a Document to a Motion, Reconsider a Motion, and Respond to a Motion, as shown in the screenshot below.



In addition to the filer, electronic notifications on Pretrial Detention motions will be sent to the general mailbox of the County Prosecutor's Office. Electronic notifications will also be sent to the general mailbox of the Public Defender's Office when there is not an assigned defense attorney on the criminal case (PROMIS/Gavel).

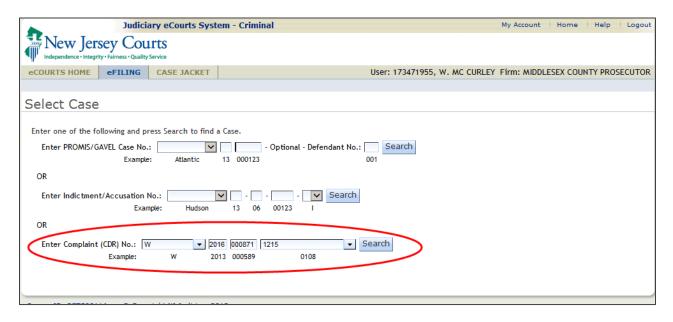


#### NOTE:

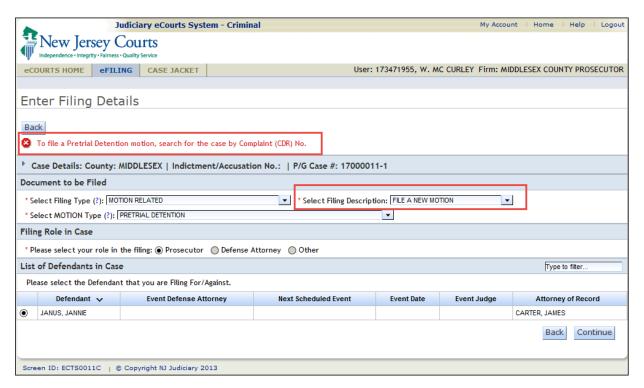
- o If the case only has a complaint number (CDR), case jacket access will only be available to attorneys of the County Prosecutor's Office and the County Office of the Public Defender.
- When a criminal case has been created in PROMIS/Gavel, case jacket access will be available to all New Jersey attorneys in good standing.

#### Search by Complaint Number (CDR) to File a New Pretrial Detention Motion

When filing a **new** Pretrial Detention motion, the CDR number must be entered on the case search screen, even if a PROMIS/Gavel case exists.



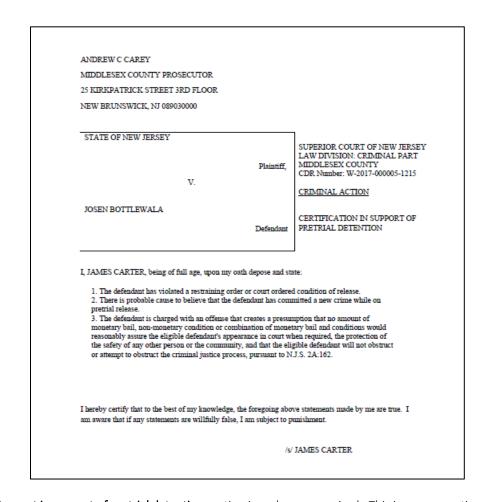
If the selection is made to file a new Pretrial Detention motion and the search was not done via the CDR number, the following error message will display.



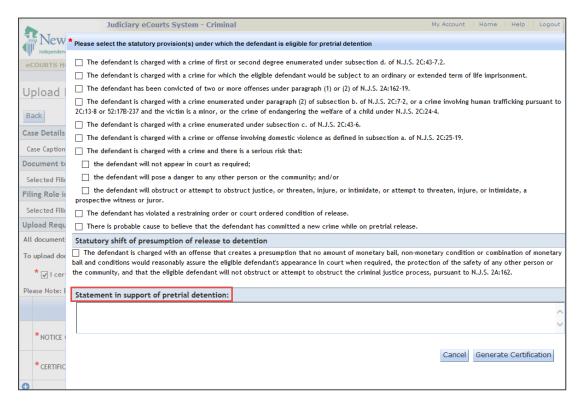
## Pretrial Detention Notice of Motion and Certification/Affidavit

1. Minor formatting and grammatical errors in the Pretrial Detention Notice of Motion and Certification have been corrected.

ANDREW C CAREY MIDDLESEX COUNTY PROSECUTOR 25 KIRKPATRICK STREET 3RD FLOOR NEW BRUNSWICK, NJ 089030000 STATE OF NEW JERSEY SUPERIOR COURT OF NEW JERSEY LAW DIVISION: CRIMINAL PART MIDDLESEX COUNTY CDR Number: W-2017-000005-1215 Plaintiff, V. CRIMINAL ACTION JOSEN BOTTLEWALA NOTICE OF MOTION PRETRIAL DETENTION Defendant To: MIDDLESEX COUNTY COURT COURTHOUSE 1 KENNEDY SQUARE NEW BRUNSWICK, NJ 089010000 PLEASE TAKE NOTICE that on a date to be determined by the Court, the State shall move for Pretrial Detention on the above matter pursuant to N.J.S.A. 2A:162-19. DATE: 01/18/2017 /s/ JAMES CARTER ASSISTANT PROSECUTOR



2. The **Statement in support of pretrial detention** section is no longer required. This is now an optional field with a maximum of 500 characters.



#### **Pretrial Detention Motion Notifications**

Deficiency, clerk's, and scheduling notices for Pretrial Detention motions will now be sent to the general mailbox of the County Prosecutor's Office in addition to the prosecutor and attorneys-of-record. Notices will also be sent to the general mailbox of the Public Defender's Office when there is not an assigned defense attorney on the criminal case (PROMIS/Gavel).

SUPERIOR COURT OF NEW JERSEY - eCOURTS The following deficiency notice is being sent from eCourts: Bottlewala, Cake STATE OF NEW JERSEY VS CAKE BOTTLEWALA Defendant Name: Case Caption: Notice has been electronically mailed to: Prosecuting Attorney WILLIAM C MC CURLEY SOYRA. CANTOS@LAB. JUDICIARY. STATE. N.J. US BHANU. MAGANTI@LAB. JUDICIARY. STATE. N.J. US MAHENDRA. VANIYA@LAB. JUDICIARY. STATE. N.J. US SOYRA. CANTOS@LAB. JUDICIARY. STATE. N.J. US JUDY. SAKSINSKY@LAB. JUDICIARY. STATE. N.J. US County Prosecutor MIDDLESEX COUNTY MAHENDRA.VANIYA@LAB.JUDICIARY.STATE.NJ.US LEELA.KOLLURI@LAB.JUDICIARY.STATE.NJ.US Public Defender MIDDLESEX COUNTY Notice was not electronically mailed to: Defense Attorney Login to eCourts to view the case jacket. You will need a valid user ID(Bar ID) to view the submitted documents For any additional questions, please contact the Criminal Division, State of NJ Judiciary, in the county of venue. This communication is for notification purposes only. This email was sent from a notification-only address that cannot accept incoming mail. Please do not reply to this message.



eCourts Criminal Release Notes – December 15, 2016 Automated Trial Court Systems Unit

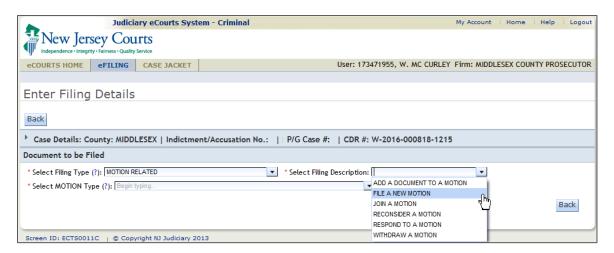
E-FIL	ING	3
	Pretrial Detention Motion Filing	-
	Appellate Court Selection	
	JACKET	
CASE		
	Appellate Court Filings in eCourts Criminal Case Jacket	

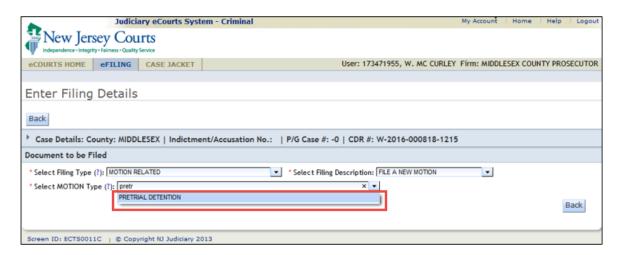
## E-FILING

#### Pretrial Detention Motion Filing

Beginning January 1, 2017, prosecutors will be able to file pretrial detention motions on any active complaint warrant (CDR) or PG case in eCourts.

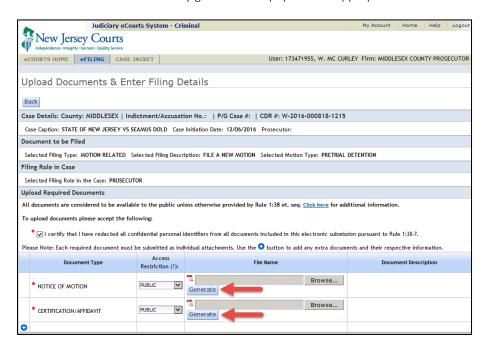
**Note:** In addition to filing a new motion, you have the ability to file additional documents, respond to, withdraw, etc. a pretrial detention motion.



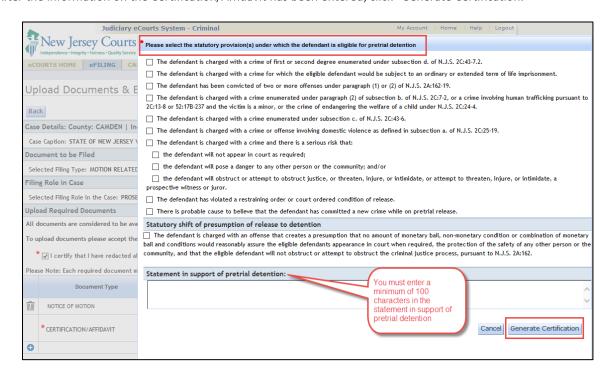


The Notice of Motion and Certification/Affidavit may be auto-generated through eCourts. The option to browse and manually upload these documents is also available.

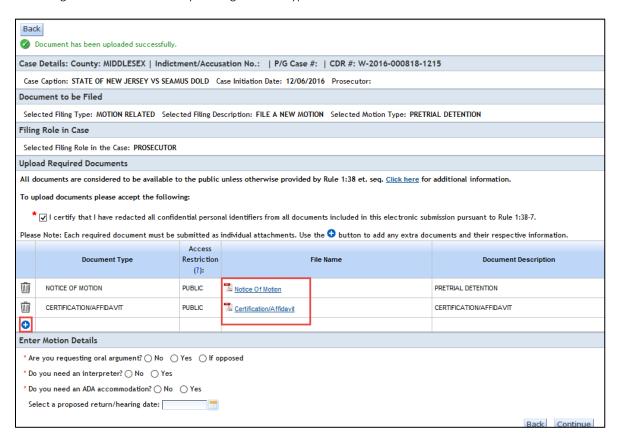
- To auto-generate the Notice of Motion, click the "Generate" button.
  - o The Notice of Motion will automatically generate and populate all appropriate case and filer information.



- To auto-generate the Certification/Affidavit, click on the Generate button. Upon clicking Generate, a pop-up box will appear and you will need to enter the below information:
  - o It is required to select the statutory provisions under which the defendant is eligible for pretrial detention.
  - o The statement in support of pretrial detention has a minimum of 100 characters and a maximum of 500 characters.
- After the information on the Certification/Affidavit has been entered, click "Generate Certification."



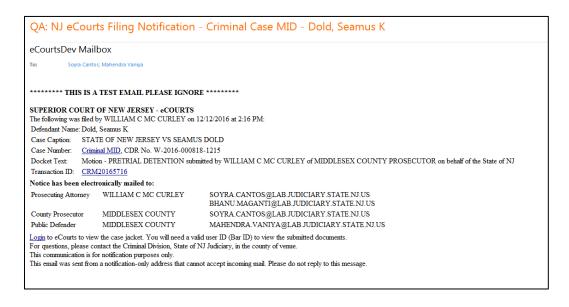
• Review the generated documents by clicking the PDF hyperlinks:



**NOTE:** Upload additional documents by clicking the blue "plus" button.

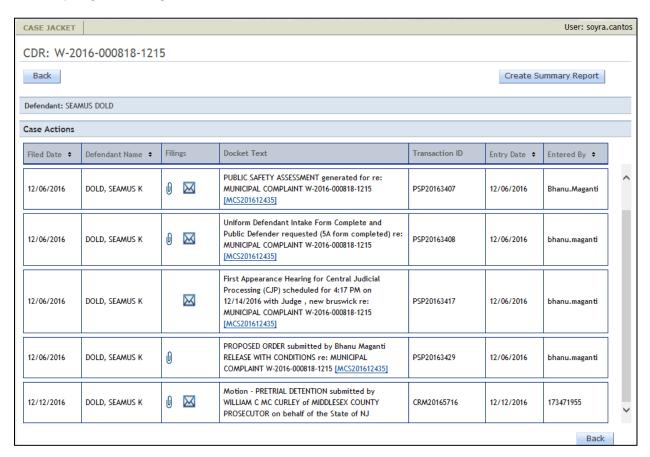
- Next, enter the required additional motion details oral argument, interpreter, etc., and click Continue.
- After review, submit the filing and it will be available in the case jacket and electronic notifications will be sent.

In addition to the filer, electronic notifications will be sent to the general email addresses of the County Prosecutor's Office and the County Office of the Public Defender. See example below.



#### NOTE:

- o If the case only has a complaint number (CDR), case jacket access will only be available to attorneys of the County Prosecutor's Office and the County Office of the Public Defender.
- o When a criminal case has been created in PROMIS/Gavel, case jacket access will be available to all New Jersey attorneys in good standing.

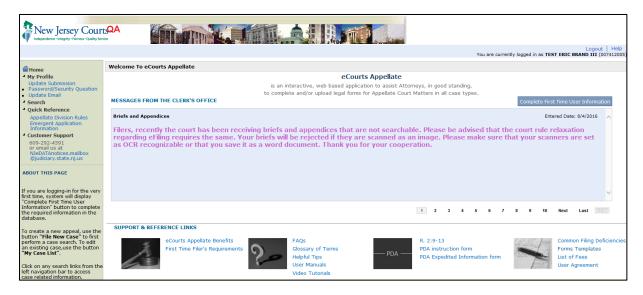


#### Appellate Court Selection

The Court/Division drop-down menu on the eCourts Criminal homepage now contains an Appellate option for Appellate registered filers. Such filers can select Appellate and click eFile to be directed to the eCourts Appellate application.



From the eCourts Appellate application, attorneys can electronically file appeals.



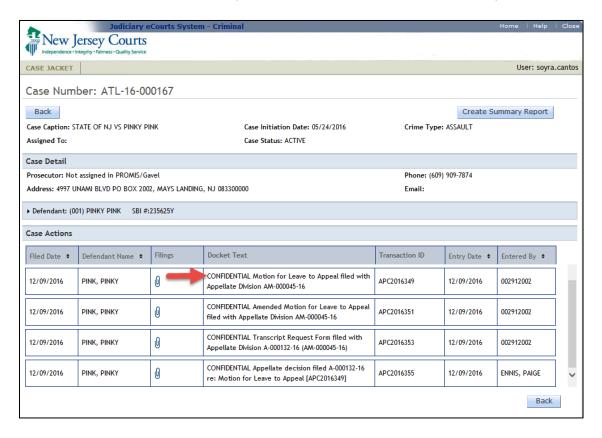
## **CASE JACKET**

#### Appellate Court Filings in eCourts Criminal Case Jacket

As of January 1, 2017, all appellate documents filed will appear in the eCourts Criminal Case Jacket of the trial court case. Appellate documents include:

- o Notice of Appeal
- o Amended Notice of Appeal
- o Motion for Leave to Appeal
- o Amended Motion for Leave to Appeal
- o Trial Court Order
- o Transcript Request Form
- o Case Information Statement
- o Appellate Decision

Appellate filings are indicated as Confidential if the document was filed as such in eCourts Appellate. Only case attorneys will be able to view confidential and restricted documents, pursuant to eCourts Criminal Case Jacket security.





eCourts Criminal Release Notes – November 4, 2016 Automated Trial Court Systems Unit

E-FILIN	NG	}
Q	QC 1026: Notification that the Adversary Attorney may not be Electronically Notified on Certain Motion	
T	Types	3

## E-FILING

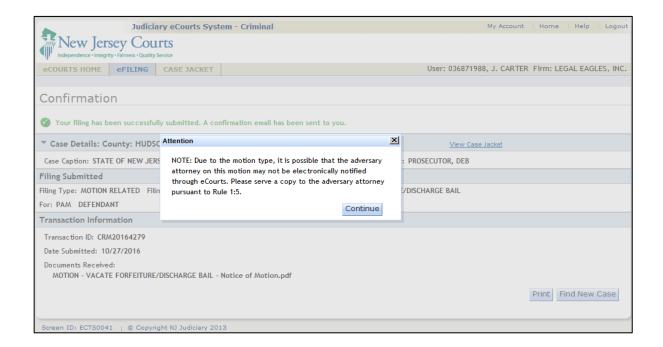
QC 1026: Notification that the Adversary Attorney may not be Electronically Notified on Certain Motion Types

When the following motion types are filed, eCourts will display a pop-up message on the confirmation screen informing the filer that the adversary may not be electronically notified.

#### Motion types:

- POST CONVICTION RELIEF
- VACATE BAIL FORFEITURE
- VACATE BAIL FORFEITURE/RELIEVE SURETY OBLIGATION
- VACATE FORFEITURE/DISCHARGE BAIL
- VACATE BAIL JUDGMENT
- VACATE FINE

The filer is responsible to manually serve a copy to the adversary pursuant to Court Rule 1:5.





# eCourts Criminal Release Notes – July 1, 2016 Automated Trial Court Systems Unit

CASE JACKET	
QC 989: GRANT ALL ATTORNEYS IN GOOD STANDING ACCESS TO CASE JACKET	
QC N/A: SUMMARY REPORT BUG FIX	
PRESENTATION MATERIAL/HELP DOCUMENTATION	
QC N/A: UPDATE OF PRESENTATION MATERIAL	
OC N/A· UPDATE OF HELP DOCUMENTATION	4

## **CASE JACKET**

#### QC 989: GRANT ALL ATTORNEYS IN GOOD STANDING ACCESS TO CASE JACKET

All attorneys in good standing that have registered for eCourts Criminal now have access to all case jackets. Consequently, all such attorneys also have access to all **Public** documents. **Confidential**, **Restricted**, and **Protected** documents will remain viewable only by the appropriate parties as per current Document Security guidelines.

The Document Security guidelines are as follows:

PUBLIC: All

CONFIDENTIAL: All Case Attorneys and Court Filer, Adversary, and Court Filer and Court only

When an attorney accesses the case jacket of a case for which they are not the attorney of record, a notification appears at the top of the case jacket stating that the attorney will not receive electronic notification of case activity:



Clicking the "click here" hyperlink brings up the below pop-up:



You will not receive notification on a case for the following reasons:

- 1. You are not the attorney of record or assigned prosecutor associated on the PROMIS/Gavel case.
- 2. Your attorney record in PROMIS/Gavel does not match your firm/office association.

You may need to file a notice of appearance or substitution of attorney (pursuant to court rules) to update the PROMIS/Gavel case information.

#### QC N/A: SUMMARY REPORT BUG FIX

The "Create Summary Report" button would not work on cases that had a charge with an alphabetical character in the "Degree" field. The code has been adjusted so that a Summary Report can be created in these circumstances.

Back
Case Caption: STATE OF NJ VS THOMAS CRUZ, ET AL
Case Initiation Date: 04/02/2016
Crime Type: ROBBERY
Assigned To:
Case Status: ACTIVE

X

# PRESENTATION MATERIAL/HELP DOCUMENTATION

QC N/A: UPDATE OF PRESENTATION MATERIAL

The following presentation material has been updated on the main eCourts web page at <a href="http://www.judiciary.state.nj.us/ecourts/index.html">http://www.judiciary.state.nj.us/ecourts/index.html</a>. Updates have been made to reflect case jacket access changes.

- Criminal e-Filing and Case Jacket Overview Enhancements PowerPoint Presentation
- "How to View an Electronic Criminal Case Jacket" Video\*
  - \*removed; will be re-added once video has been adjusted with requisite changes

Home Courts\* Forms\* General Information\* Legal\* News & Publications\* Online Resources\* Opinions\* Programs & Services\* Self-Help Center Search





"eCourts was developed to improve our ability to serve litigants, attorneys, and the public with a userfriendly system of electronic filing and case management."

- Chief Justice Stuart Rabner

"Information technology for us is not an option—it's a requirement."
- Judge Glenn A. Grant, Acting Administrative Director of the Courts



eCourts is a web based application that is designed to allow attorneys, in good standing, to electronically file documents with the courts. As of July 31, 2014, eCourts was implemented statewide for the electronic filing of many Criminal Division documents that do not require a filing fee. On February 9, 2015, eCourts became available to attorneys submitting Tax Court

While thousands of electronic filings by attorneys statewide have already been processed through the modern technology, plans are underway for full implementation of eCourts in all trial court divisions including expansion to the Civil and Family Divisions. Completion of this effort will bring New Jersey Superior Court into the digital age.

Attorneys will be notified by the Administrative Office of the Courts, based on a phased implementation plan, of the availability of eCourts by practice area including instructions for requesting access to the system.

#### **General Information**

- · Attorney Instructions
- · Frequently Asked Questions (FAQ)

#### **Civil Division**

Effective July 1, 2016, all firms and attorneys will have access to the eCourts DC and Foreclosure case jackets.

Attention: eCourts for DC and Foreclosure cases is scheduled to go into production between the dates of July 1, 2016 and September 30, 2016. Until September 30, 2016, only specific firms will be given access to file into eCourts.

Below are videos to assist you and your firm in familiarizing yourselves with eCourts.

#### Attorney Training Videos:

- Log-In (3:36)
- Case Jacket Overview (9:15)

#### DC Docket

- How to File a Complaint (8:31)
- How to file a Non-Complaint -Miscellaneous Document (3:40)
- How to file an Answer (5:49)

#### Criminal Division

- Criminal e-Filing and Case Jacket Overview Enhancements
  - Document Security (10/09/15)
  - Filing on Multiple Cases for One Defendant (10/09/15)
  - Attorney Association (2/04/16)
- "How to e-File in Criminal Division" Video (9:59)
- "How to View an Electronic Criminal Case Jacket" Video (12:22)
- eCourts: Criminal Help System

#### **Related Links**

- eCourts Attorney Login
- eCourts Attorney Access Request Form
- eCourts Non-Attorney Login
- eCourts Non-Attorney Access Request Form
- Frequently Asked Questions (FAQ)
- Court Rule 1:32-2A.
   Electronic Court
   Systems, Electronic
   Records, Electronic
   Signatures

#### Notices to the Bar

- Expansion of eCourts Criminal to Private Bar
- Tax Court to Accept Electronic Filings (including Order – Rule Relaxation for Tax Court Electronic Filing System)
- Proof of Service for E-Filed Documents
- Additional Information Security Measures for All Attorneys Completing Annual Attorney Registration and Payment Online (Step-Up Authentication)

#### **Press Releases**

- Judiciary Expands eCourts Initiative to Tax Court
- Judiciary Launches eCourts Initiative

## QC N/A: UPDATE OF HELP DOCUMENTATION

The eCourts Help documentation has been updated to reflect changes to case jacket access. Updated information is accessible in the **Case Jacket Search** section.

